

## Meeting Minutes

**Date:** 26 September 2017, 7pm **Venue:** Staff Room, WHSG

**Chair:** Nadia Ahmed **Minutes:** Lisa Griffin

**Present:** Nadia Ahmed, Simone Barton, Cheryl Hudson, Jenny Little, Vicky Qiu-Hallett, Dhananjay (Danny) Unde, Manjeet Lundh, Rouan Brigly, Jay S Johnston, Jill Kitchen, Maria Waters, Karen Sanchez, Lisa Griffin

**Apologies:** Hazel Middleton, Joanna Premraj, Pina Patel

<u>Item</u>	<u>Action</u>
<p>1. <b>WELCOME</b></p> <p>Nadia welcomed all those attending and gave apologies for those unable to attend.</p>	
<p>2. <b>UPCOMING EVENTS</b></p> <p><b><u>Quiz Night – Friday 13 October</u></b></p> <p>Tom and Jill are hosting the quiz. Fish &amp; chips to be provided as usual. Maria and Danny offered to help with the set-up.</p> <p><b><u>Year 7 &amp; 8 Disco – Friday 3 November</u></b></p> <p>Nadia proposed <i>Halloween Theme</i> – all agreed it was a great idea with fancy dress being optional.</p> <p><b>Helpers on the night:</b> Karen, Manjeet &amp; Vicky provisionally offered.</p> <p><b>Ticket sales:</b> Lisa to sell at Wilsons, Rouan at Wallington Girls. For Wallington Boys, Maria suggested sending literature to Laura Gale (PA to Head of School) to go in the registers. Previous advance sales at Wallington Boys have been poor but it was agreed that we would try selling for one day there.</p> <p><b>Unauthorised attendees:</b> Mrs Barnes informed Nadia that at the previous disco there were girls from other schools. Since we only sell tickets at the permitted schools we were unsure how this could have happened – ensuring a teacher is at the door to check girls coming in are from WHSG will help prevent this.</p> <p><b><u>Xmas Fayre – Saturday 2 December – 11am to 2pm</u></b></p> <p>Nadia has contacted 30 potential stall holders who had expressed an interest in last year's fayre. More stall holders are needed. Lisa to advertise in Wallington Facebook group.</p> <p>There will be approx. 20 tables in the main hall, 10 in the gym. <b>Cost to stall holders:</b> £15 in advance, £20 nearer the time.</p> <p><b>Event Format:</b></p> <ul style="list-style-type: none"> <li>• Stalls selling Christmas gifts</li> <li>• Raffle</li> <li>• Tombola (bottle, chocolate) – <i>Nadia to suggest a mufti-day in return for donations</i></li> </ul>	<p>MW, DU</p> <p>KS, ML, VQ</p> <p>LG, RB, NA</p> <p>LG</p>

## WALLINGTON HIGH SCHOOL FOR GIRLS - PFA

- Choir to sing carols
- Games (Maria to investigate renting 2 or 3 from the Party Shop opposite St Phils)

MW

### **Event Advertising:**

- It was proposed that we approach local estate agents as an option – joint advertising on boards erected outside houses. Nadia to check with Mr Booth.
- Posters to be produced (Lisa) and distributed to local shops.
- Local directory advertising – Lisa to contact the Wallington Directory.

NA

LG

LG

### 3. **PREVIOUS EVENTS**

#### **Years 12 & 13 BBQ**

Thanks to Rouan, Evelyn, Jill and Jubee for running what was yet another successful BBQ, receiving really positive feedback.

**Suggestions:** Remind prefects to bring out jugs of water next time.

#### **Parents Information Evening Refreshments**

Year 7 was successful generating £54, others not so, e.g. year 10 only generated £6. Whilst year 7 parents may be more enthusiastic to network, it was agreed that we need to give thought to how we can make the other evenings as successful.

### 4. **100 CLUB**

Winner for August 2017: No. 53 - P Rani & K Sandu  
Winner for September 2017: No. 17 – Karen Sanchez

### 5. **MERCHANDISE**

Karen to provide an update at the next meeting.

Danny has some stock of high quality school shoes and suggested we could sell these at some of our events, e.g. the induction BBQ. The cost to us would be minimal (reimbursement of his costs), the profit would go to us. Nadia requested a photo.

NA, DU

### 6. **AOB**

**Classlist App:** Simone informed us about an app alternative to WhatsApp called "Classlist" (introduced to her by Helen – a mum from her daughter's yr 7 group).  
**Features:** it can extend to the whole year, falls in line with upcoming data protection legislation and can help raise funds. Simone to give Nadia Helen's number.

NA, SB

### 7. **ACCOUNTS**

Michael was absent, update at next meeting.

**8. IDEAS TO RAISE MONEY**

- See Classlist above
- Recruit more 100 club members
- Easy Fundraiser – Nadia wants to encourage the school to include this on their website
- Danceathon / lipsync
- Cinema night (need to look into film royalties)
- Student Quiz – Nadia told us it was not a successful event, poor uptake and we lost money so not keen to run it again.

**Date of next meeting: Monday 30 October, 7pm, in the staffroom**