



GIRLS' LEARNING TRUST

MINUTES OF MEETING - PART ONE

Meeting Type	Extraordinary Trust Board
Date:	10 June 2020 at 7.45pm
Venue:	Meeting held online via Zoom video conference call
Members:	Hamza Aumeer (HA), Alex Clark (AC), Robert Etchell (RE), Sandy Gillett (SG, Chair), Marie Grant (MG), Malcolm Munro (MM), Nigel Pepper (NP), Jennifer Smith (JS) and Philip Taylor (PT, Vice-Chair)
Others present:	Helen Latham (HL, Director of Finance and Operations) and Andrew Horrod (AH, Clerk)

* denotes member absent from meeting

Item	Item Description and Minute	Action
1	Apologies for absence and declarations of interest	
	There were no apologies for absence or declarations of interest. SG welcomed RE to his first Board meeting.	
2	Proposals for the wider opening of Trust schools – Coronavirus pandemic	
	This Board meeting had been called following the Government's announcement that from 15 June schools could provide some face to face contact with students in Years 10 and 12, to supplement the online tuition that had been provided for several weeks. SG asked JS to update the Board on the current situation in the GLT's schools and to report on proposed arrangements for the phased return of Year 10 and Year 12 students. The ensuing discussion referred to sensitive issues and a summary is provided in the confidential Part Two minutes. At the end of the discussion the Board agreed the proposed arrangements for the return of Years 10 and 12.	
3	Risk Register	
	The latest version of the Risk Register had been circulated. The Board agreed with PT's point that there should be wider reference within the Register to the impact of Coronavirus/Covid-19 on the GLT, and SG asked HL to provide input in due course. The severe impact warranted a score of 9 and code red rating. There were no other changes to the Register.	HL
4	Any other business and date of next meeting	

4.1	JS wished to raise the issue of representations made to the GLT in relation to the recent death of George Floyd in US Police custody, the Black Lives Matter campaign and racism in UK schools. The Board's discussion was confidential and a summary is provided in Part Two of these minutes. The Board agreed the issuing of a statement by the GLT, to be placed on the schools' websites, and the establishment of an advocacy group to consider race equality issues within the Trust's schools.	
4.2	JS said she had spoken to the Headteachers about briefings for governors and LGB meetings this term. The Heads are in turn contacting LGB Chairs to confirm arrangements.	
4.3	MG raised the issue of IT, the strain on resources and whether external support was required. NP suggested this is something that the trustee working group could consider. HL said she had identified someone to help with IT but the situation changed with the Covid-19 outbreak. She needed more time to prepare a proposal but would bring it to the working group. The Board agreed that SG and NP take the matter forward with the working group and then on to the July Trust Board meeting. HL said she would brief the Heads and appropriate Chairs on what IT platforms the Trust currently has and what can be achieved; much can be done with the IT structure as it is now.	HL/SG/ NP
4.4	There was brief discussion of the merits of Microsoft Teams and Zoom for committee meetings and whether Zoom for Business was an option. It was agreed that the next Board meeting at least be held via Zoom – Wednesday 8 July at 7pm.	
4.5	MM noted that the Trust Governance Committee was scheduled to meet shortly and he asked whether the dates of LGB meetings in 2020/21 could be set then. The point was noted; the calendar of GLT meetings for next year was being worked on and should be issued soon.	

The meeting ended at 9.34pm

Signed:

Dated:

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